

Agenda

Audit and governance committee

Date: **Monday 28 June 2021**

Time: **10.30 am**

Place: **Three Counties Hotel, Belmont Road, Belmont,
Hereford, HR2 7BP**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

Ben Baugh

Tel: 01432 261882

Email: ben.baugh2@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format, please call Ben Baugh on 01432 261882 or e-mail ben.baugh2@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Audit and governance committee

Membership

Chairperson **Councillor Nigel Shaw**
Vice-Chairperson **Councillor Christy Bolderson**

Councillor Dave Boulter
Councillor Peter Jinman
Councillor Bob Matthews
Councillor Yolande Watson
Councillor Jenny Bartlett

Agenda

	Pages
THE PUBLIC RIGHTS TO INFORMATION AND ATTENDANCE AT MEETINGS	
THE NOLAN PRINCIPLES	
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	
To receive details any details of members nominated to attend the meeting in place of a member of the committee.	
3. DECLARATIONS OF INTEREST	
To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.	
HOW TO SUBMIT QUESTIONS	
<i>Deadline for receipt of questions is 5.00 pm on 22 June 2021 (3 clear working days from date of meeting).</i>	
<i>Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.</i>	
<i>Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at https://www.herefordshire.gov.uk/getinvolved</i>	
4. QUESTIONS FROM MEMBERS OF THE PUBLIC	
To receive questions from members of the public.	
5. QUESTIONS FROM COUNCILLORS	
To receive any questions from councillors.	
6. MINUTES	13 - 20
To approve and sign the minutes of the meeting held on 4 May 2021.	
7. PROGRESS REPORT ON INTERNAL AUDIT ACTIVITY	21 - 56
To update members on the progress of internal audit work and to bring to their attention any key internal control issues arising from work recently completed. To enable the committee to monitor performance of the internal audit team against the approved plan.	
8. COUNTER FRAUD AND CORRUPTION STRATEGY UPDATE	57 - 78
For the committee to review and approve the updated Counter Fraud and Corruption Strategy 2021-2024 attached at appendix A and consider recommendations for improvements. The strategy has been updated following the committee's initial review at its meeting on 26 January 2021.	
9. WORK PROGRAMME UPDATE	79 - 82
To provide an update on the work programme for the committee.	

